



Vehicle Cleaning and Disinfecting Standard Operating Procedures

To ensure everyone's safety vehicle must be sanitized after each ride.

Disposable Seat Cover Doffing Procedures

- Required PPE:**
- Surgical mask (level 2)
 - Goggles or face shield
 - Gloves

1. Remove the seat cover in a manner that will prevent the contamination of clothes or skin.
2. Start by pulling the seat cover from the back of the seat, ensure you are only touching the inside of the seat cover.
3. Roll and fold the seat cover to ensure that the contaminated outside of the cover is now in the inside.
4. Continue until the seat cover is fully inside-out and in a bundle
5. Discard the bundle into a plastic bag.
6. Doff gloves and place in plastic bag.
7. Secure plastic bag tightly and dispose into a separate garbage bag.
8. Immediately perform proper hand hygiene
9. Replace seat cover

Vehicle Cleaning and Disinfecting Procedures

- Required PPE:**
- Surgical mask (level 2)
 - Goggles or face shield
 - Gloves

1. Use disposable wipes OR an approved all in one [hard-surface cleaner and disinfectant](#) and paper towels
2. Wipe all frequently touch surfaces between each ride
 - ✓ Door Handles (inside & out)
 - ✓ Grab Bars
 - ✓ Seatbelts and buckle
 - ✓ Steering wheel
 - ✓ Levers and switches
 - ✓ Gas cap
 - ✓ Arm Rests
 - ✓ Seats and head rests
 - ✓ Dashboard and console
 - ✓ Rear-view mirror
 - ✓ Car key and fob
3. Dispose wipes and paper towels into a garbage bag.
4. Doff gloves into a garbage bag
5. Immediately perform proper hand hygiene

Requirement: Seat covers to be used only for client transportation services.

Resources: [Public Health Ontario](#) & [Centers for Disease Control and Prevention](#)

If you require accessibility accommodations, please email Human Resources at: hr@communitycaredurham.on.ca