

## **Volunteer Position: Client and Family Advisory Committee**

### **Role**

Provide feedback and recommendation to the Community Care Durham Board, CEO and staff regarding issues of importance or concern to our clients and their care partners.

### **Benefits**

- Positive impact to lives of clients
- Be a valued member of our team
- Social interaction

### **Time Commitment**

- Meetings will be held 4-6 times a year at rotating CCD sites
- Meetings are approximately 2 hours in length
- Once a year a committee planning day will be held

### **Responsibilities**

- Contribute to the evaluation of existing programs and services
- Identify emerging issues and gaps in service
- Provide feedback on policy development, service delivery, and projects in development
- Provide recommendations for new programs and services
- Advise for improved communication with other community agencies
- Provide input for strategic planning
- Act within guiding principles set out for the Committee

### **Requirements and Qualifications**

- All members must be a client or care partner to a person that is a client of CCD with the exception of CCD staff
- Sensitive to people with needs related to aging, physical ability and/or mental health
- Ability to work as part of our team
- Possess sound judgement and decision making skills
- Strong interpersonal and communication skills
- Reliable, punctual and have respect for confidentiality
- Reports to CCD CEO and designated staff

