

Staff Working at More Than One Employer

As a precautionary measure we are asking that all staff who are working for more than one employer provide your Manager with the following information:

1. Name and location of Employer
2. Date of hire and employment status (i.e. FT, PT or Casual and whether active or on leave)
3. Nature of work they are performing

This information will be used to assist CCD in monitoring various health care settings and events that may arise at other workplaces. As a precautionary measure this will also assist us in preparing individualized plans to manage employment with multiple employers. We ask that you continue to keep your Manager informed of any changes to your employment status.