

ANNUAL GENERAL MEETING MINUTES

**Trillium Trails Banquet Hall & Conference Centre
53 Snow Ridge Crt., Oshawa, Ontario
June 21, 2018**

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| <u>OFFICERS:</u> | Keith Tournay | – | President |
| | Wendy Marks | – | First Vice President |
| | Jane Carcich | – | Second Vice President (Ret.) |
| | Jennifer Cree | – | Past President |
| | Charlotte Empringham | – | Secretary (Abs.) |

1. **WELCOME**

Keith Tournay, President, welcomed everyone to the 41st Annual General Meeting. Ms. Dianne Greaves was asked to lead in the singing of the National Anthem.

2. **GREETINGS**

Ms. Ricketts, offered greetings to the audience and extended best wishes on behalf of Mayor Don Mitchell (Whitby) as he was unable to attend the AGM in person.

“On behalf of the Members of Council and the residents of the Town of Whitby, it is my pleasure to provide this welcome to Community Care Durham’s Annual General Meeting. My Best wishes to the organizers of this occasion, the staff and volunteers at Community Care Durham and the many individuals and families who benefit from your outstanding programs and resources. The services you provide to our community and beyond, are invaluable. I hope all enjoy today’s event in celebration of your achievements and future continued success.” Mayor Don Mitchell

A Certificate of celebration was received from FOCUS Accreditation.

3. **CALL TO ORDER**

The President called the meeting to order at 7:10 p.m. declaring it properly constituted, and noted that all registered clients and volunteers of Community Care Durham are eligible to make a motion, second a motion and to vote.

4. **MINUTES OF ANNUAL GENERAL MEETING OF JUNE 22, 2017**

The President asked if there were any questions or concerns regarding the minutes, and seeing there were none raised, the following motion was made:

MOTION: Moved: Marsha Ely
 Seconded: Jennifer Cree

“that the minutes of the Annual General Meeting of June 22, 2017 be adopted as circulated.” CARRIED.

5. **PRESIDENT AND EXECUTIVE DIRECTOR’S REPORT**

The President directed the audience to the message from the Board Chair and the Executive Director on page (1) of the Annual Report. The message highlighted the work done and the partnership arrangements made by CCD over the past year, in an effort to remain “committed to open dialogue and flexibility, embracing new opportunities while remaining dedicated to honouring our history”. The writers also commended staff, volunteers and the Board members on their “unwavering commitment”, “humbling dedication” and support of the agency’s service. “We could not support our clients without you”.

MOTION: Moved: Jim Blight
 Seconded: Dave Sansom

“that the President and Executive Director’s Report for 2017/2018 be approved.” CARRIED.

6. **FINANCIAL REPORT**

Audited Financial Statements

The President noted that the Board of Directors as a whole accepts responsibility for the financial statements of the organization. Everyone was informed that a copy of the detailed statements, including the Auditor’s Report, is available at the Administration office.

MOTION: Moved: Jennifer Cree
 Seconded: Sharon Kennedy

“that the Audited Financial Statements for the fiscal year ended March 31, 2018 be approved.” CARRIED.

Appointment of Auditor

MOTION: Moved: Jennifer Cree
 Seconded: Marsha Ely

“that Smith Chappell Marsh Vilander, Chartered Accountants, be appointed as Auditor for Community Care Durham for the fiscal year ended March 31, 2018.” CARRIED.

RECRUITMENT AND DEVELOPMENT COMMITTEE cont'd

Retiring Directors

Retiring Directors, Jane Carcich, Arlene Inkster, Sharon Kennedy, Gail Rickard and Jack Taylor were recognized for their invaluable contributions to the Board of Community Care Durham over the years.

Mr. Tournay presented Director Kennedy – the only retiring director present –with a token of appreciation on behalf of the Board of Directors.

9. PRESENTATION OF AWARDS

Lifetime Membership Awards

Lifetime Membership Awards were presented to exceptional volunteers for their outstanding service. A local manager / LAC member / Board member read a brief profile and plaques were presented.

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|----------------|---|---------------------|
| Ajax-Pickering | – | Frances Beard |
| Brock | – | Mike Davies |
| Clarington | – | Muriel Burgess |
| Oshawa | – | Marjorie Fudger |
| Scugog | – | Jim and Judy Gibson |
| Uxbridge | – | Norm Goodspeed |
| Whitby | – | Peter Heinrich |
| Board Member | – | Keith Tournay |

Lynn Morrall Award

The Lynn Morrall Award honours a volunteer who has shown outstanding commitment to the COPE Mental Health Program. Dianne DiMichele a volunteer at both the Pickering and Whitby locations was the recipient of this award. Carolyne Pennell, COPE Program Manager, read a brief profile and presented the award to Ms. DiMichele.

Corporate Leadership Award

The annual Corporate Leadership Award was established to recognize an exemplary corporate sponsor who has provided to Community Care Durham either a financial contribution and/or a donation of time by its employees either inside or outside of working hours (or a combination of both) or has otherwise distinguished itself in support of Community Care Durham services to clients. Clarington Toyota was the recipient of this year's award in recognition of their outstanding contribution in support of our clients in the Clarington community for many years.

Community Service Recognition Award

The annual Community Service Recognition Award was established to recognize an exemplary not for profit organization who has provided to Community Care Durham either a financial contribution, and/or a donation of time by its members or has otherwise distinguished itself in support of Community Care Durham services to clients. Scugog Men's Hockey League was the recipient of this year's award in recognition of their outstanding contribution in support of our clients in the Scugog community for many years.

